

Evaluation of IQA system in DSMA: Moving toward Quality Culture

Interview guide for IQA faculty

1. Goal of the interview

This interview guide is for the interviewers who will collect data in the individual in-depth interview (IDI) from faculty at Defence Services Medical Academy (DSMA) regarding their perceptions and experiences on IQA System in DSMA. Participation is entirely voluntary, and all responses are to be kept entirely confidential.

For the purpose of this study,

To study the evaluation of IQA System in DSMA: Moving toward Quality Culture

Research Questions

1. What are their perceptions and beliefs of DSMA's IQA system?
2. How would to evaluate the IQA process of MBBS program in DSMA according to WFME Basic Medical Education Standards?

2. Introduction

- Introduce yourself
- Describe your role
- Profession/background

3. **Transition question** (general question to move to the topic)
e.g., in general, what are your experiences in IQA process of DSMA?

4. Core Part

4.1 Awareness toward Institutional QA framework

Questions should be “Inductive”- open-ended (not leading questions)

1. Have you ever heard about Institutional QA framework in DSMA?
2. Could you explore your opinion on Instructional QA framework in DSMA?
(for example – is concerned with curriculum components such as teaching learning process/ resources/ assessment/ students/ staff etc.)
3. Can you elaborate more how Institutional QA framework is related to implementation of curriculum process or curriculum components?
4. Do you think DSMA needs to strengthen the Institutional QA framework?
If yes, why it is essential? (to meet accreditation/ to build up quality process/ to be internationally recognized etc.?)
5. Who should be inclusive in the Institutional QA framework? Why?

4.2 Perception toward Internal Quality Assurance in teaching and learning process

1. Can you give your opinion on development of quality assurance system in DSMA?
 - Is there any limitation/ weakness or strength?
 - Can you give incidences to support your opinion?
2. What is about your concern on internal evaluation process of QA unit to each department of DSMA?
 - Is it useful or not for improving their departmental works? (is there any reason to support your opinion?)
 - Can you tell me how the departments take action on the feedback provided by QA unit?

3. What is about your opinions on learning resources that are regularly offered/ monitored/ evaluated in current IQA process?
 - Can you clarify more your opinion?
 - Can you give evidence to support your opinion?
4. How can you suggest to improve IQA process in DSMA?
 - How should be collaborate each other's among stakeholders. e.g., staff, QA office and academic office?
 - Can you elaborate more based on your own feeling?
 - Can you give incidences to support your opinion?

4.3 Attitudes towards IQA

1. Is there any impact on daily work of faculty members and academic staff by current IQA process (e.g., positively or negatively)
 - Can you give incidences to support your opinion?
2. How do you feel about the current quality assurance and accreditation mechanism in DSMA?
 - Is it effective?
 - Why do you say that based on your own feeling?
3. How do you perceive in quality culture development in DSMA?
 - Can you tell me how will you take action in enhancement of quality culture?

4.4 Practice towards IQA

1. Do you involve in the process of IQA at your department or institution?
 - If yes, what about your role in IQA process? (e.g., compulsory/ ordered/ your interest/...)
 - How do you implement in this process? (e.g., responsible person for specific area for your department or institution)
2. Do you encourage your colleagues to IQA process implementation?
 - If yes, how do you encourage? (e.g., sharing knowledge/ duty share/ regulation of head of department)

4.5 Warp-up questions

- Is there anything else you would like to say about?